SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

TUNGA MAHAVIDYALAYA

TUNGA MAHAVIDYALAYA ANANDAGIRI THIRHAHALLI
577432
www.tungamahavidyalaya.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Tunga Mahavidyalaya, Thirthahalli is situated at the foothills of Anandagiri which overlooks the rivulet Kushavathi gently flowing into the river Tunga below and the endless hill range of the Western Ghats beyond. The uniqueness of our college comes from more than its serene, scenic setting. Its uniqueness is embodied in its origin and the history of its evolution. Thirthahalli is located in Shivamogga district, Karnataka.

There was no scope for Higher education in the taluk and only the males from rich families could afford to go far off places seeking higher education till the late 1960s. This left a vast section of this society, a majority of its men and women educationally backward. At that juncture, a few concerned citizens (Sri Kasaravalli Ramakrishna Rao, Dr. B.N.Rangappa, Dr. K.Rama Bhat, Sri H.V.Ramaiah, Sri Purushothama Rao, Sri K.Gangadhar and others) founded the Tunga Vidyavardhaka Sangha with a **vision** of "SOCIAL TRANSFORMATION THROUGH HIGHER EDUCATION".

The Tunga Vidyavardhaka Sangha established the ‘First Grade College of Arts And Science’ at Thirthahalli in the year1967.

Its mission was: “To make quality higher education accessible and affordable for all in this educationally backward rural region of Malnad, to develop higher awareness among the youth and to create opportunities for improvement of the self and the Society".

Ever since then, the College has striven to make its vision come true and all the developmental activities and programs are in tune with its mission.

The Management: Tunga Vidyavardhaka Sangha which had sought the technical collaboration of the National Education Society in 1967 for starting a college became independent in 1977. Since then there have been changes like the retirement of old members and the induction of new members. But there is no change in their commitment to the cause of higher education for the needy. While being steadfast to the cherished values of higher education it also keeps on innovating to make higher education keep pace with the changing needs of the society in the era of Globalization.

Vision

Vision:

To march towards becoming an Institution of excellence providing Higher-Education programs for the students of the rural Malnad region based on the needs, values and career demands of a globalized world.

Mission

Mission:

1. To create opportunities for pursuing various programs by introducing new courses /upgrading existing courses
2. To nurture a spirit of cooperation and competition among students while focusing on their academic, social and spiritual development
3. To create confident, aspiring individuals who are aware of the wealth of tradition
4. To initiate improvements in infrastructure facilities and learning resources needed for imparting quality education.
5. To develop research culture among faculty members/ students, keeping in mind the local needs and exigencies.
6. To keep abreast of the developments in different areas of knowledge through faculty development and training programs
7. To progressively evolve systems of interaction among all stake-holders.

OBJECTIVES

1. To impart knowledge &competency required for various programs through effective and innovative teaching, learning and evaluation methods
2. To inculcate the spirit of competition through a system of recognition and rewards
3. To make existing programs career-oriented.
4. To encourage entrepreneurship, and to train students for self-employment
5. To transform our students into enlightened, informed youth who can be of value to the community and the nation.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Our institution is located in very Rich Bio-diversity environment.
2. The service mindset of our management is our strength.
3. The affection and support of public for the development of the Institution.
4. Qualified, experienced and dedicated teaching faculty.
5. 66.66 % of the faculty members are PhD holders.
6. Institution has adequate infrastructure, transportation, and accommodation facility which is in optimal use.
7. Most of our faculty members are serving as BoS and BoE members.
8. Endless efforts towards achieving student centric teaching learning mechanism.
9. Active participation of alumni association in executing the curricular and co-curricular activities.
10. Safe and Secured Environment for girl students and lady staff.

Institutional Weakness

1. Not being able to introduce more advanced programs due to the insufficient financial assistance.
2. Poor Industry – Institute interaction.
3. Very limited revenue generating sources.
4. Difficulty in filling the vacant posts created after the retirement.
5. Not being able to involve the students with the research work of faculty members.

Institutional Opportunity

1. We can introduce more technical/ advanced courses provided the financial conditions are improved.
2. Good opportunity to establish active research atmosphere.
3. Scope for community services/extension activities as the college is located in the rural area.
4. The permanent teachers can apply for government and non-government findings for research.

Institutional Challenge

1. Improvement of falling student strength after the establishment of the Government College.
2. Strengthen Industry-Institute Interaction.
3. Increasing the placements in core companies.
4. Creating the quest for quality education among the parents and students.
5. Creating Environmental awareness and sustainability among all the stakeholders.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The mission statement of the institution mentions career orientation as an important objective. Ours is an affiliated college (affiliated to Kuvempu University) and there is little freedom regarding curriculum design and development. Yet we have tried to bring some uniqueness to the degree programs offered by the university. Spoken English and Computer certificate course are offered as an additional course for our BA, BCom and BSc students with the intention of improving their communicative skills and Computer skill.

A PG program (MCom) is commenced after the Second accreditation. CBCS system has been implemented in the MCom program. B.Com students have the option of studying E-commerce for two years. Regular career guidance programs are conducted for all students. The career guidance program will be followed by soft skill training and campus selection. So career orientation has been achieved in some measure.

Many senior faculty members are on the Boards of Studies of various subjects. They discuss curriculum issues in the BOS meetings and play a part in the framing of the university syllabus. The feedback obtained by various stakeholders is taken up for discussion in these meetings. Many teachers have helped the university in preparing textbooks.

An effective feedback mechanism is established.

Teaching-learning and Evaluation

The college follows the rules and regulations laid down by the government and the university in letter and spirit. Admission is given to all the eligible candidates and the admission process is simple and transparent. Our Institution is serving the students from different, socio-economic, cultural and educational backgrounds.

Special efforts are made to encourage the students from a diverse background including the backward community through the welfare schemes such as ‘Mid-day-Meal’ and ‘Ru-Bank’. Ours is a multi-faculty college offering UG programs in Humanities, Science, and Commerce, and a PG program in Commerce. The overall atmosphere in the college is conducive to learning and the learning resources are updated regularly. The students have opportunities for all-round development, with good facilities for co-curricular and extracurricular activities. Underachievers are encouraged to do well through mentoring and remedial classes while advanced learners are motivated in many ways. Student-friendly measures are practiced in classrooms and students are actively involved in the teaching-learning process. Our students have made us proud by bagging ranks consecutively at the university level. On the suggestion of the NAAC peer committee, we have made arrangements for using ICT in teaching. Teachers are encouraged to update their knowledge and skills through faculty improvement programs and research activities. Internal assessment tests and semester exams help students in tracking their academic performance. Evaluation at the college level is quick and reliable. Performance assessment of teaching and non-teaching staff is done methodically by the Internal Quality Audit committee of the college.

Research, Innovations and Extension

At present, out of twelve fulltime faculty members, eight have a doctorate degree. Two of the guest lecturers have a doctorate degree and one more is pursuing a Ph.D. Two teachers have recognized research guides.

Two of our faculties have Ph.D. students working under them. Two of the faculty members have authored many books. A few of the faculty members have edited books.

Most of the faculty members have published numerous articles for journals, magazines, and seminars/conferences. The college encourages faculty and students to undertake minor research projects and college projects. Four of the faculty members have undertaken and submitted UGC sponsored *minor research projects*. We are working towards submitting a few more proposals. The management has sanctioned seed money for student projects.

More teachers are invited to deliver special lectures in various organizations and institutions. One of the faculty members Sri. Nataraja. L. K. has been identified as a cartoonist in the state and contributed more than 5000 cartoons in Kannada magazines and journals. He has been serving as one of the members of the Governing Council for the Karnataka Cartoonists’ Association.

A good number of journals are made available in the library to promote the research culture among the students. The institution has organized various workshops/seminars in all disciplines. It involves UGC sponsored seminars as well. *We have limited opportunities to collaborate with the industry/service sector.*

The college also conducts extension activities through NSS and other clubs like Nisarga Sanga, Skywatchers’ Club, 'Lab to Village', ‘Grammartoons’, Voters awareness programs in local villages, etc.

Infrastructure and Learning Resources

The institution has sufficient infrastructural facilities to run the academic and the co-curricular activities. We have spacious, well-ventilated classrooms, allocated faculty wise. There is a large amphitheater type auditorium with a seating capacity of 500 for large gatherings. Other facilities for students include good labs, large reading room and issue counter in the library, Canteen, indoor and outdoor stadia for sports, multi-gym and Table-Tennis room, rest room with attached toilets for girls.

The seminar hall of the college is facilitated with multi-media classes. In the recent years three more classrooms are facilitated with the ICT facilities. The management has continuously improved the facilities and kept infrastructure on par with the demand. Maintenance of the existing facilities is done methodically and repairs, renovations are taken up as and when there is a need.

Our library is housed in a spacious building and it has about 50,000 books along with periodicals and journals. The reading room and reference section is well-lit and furnished. The students have access to internet in the library. The college has subscribed to N-LIST under the INFLIBNET facility. Recently the automation of library using ILMS is included. The computer lab has 25 working computers, which is adequate for the present strength. In addition, one small computer center with five computers is established to provide the browsing facility to students.

Recently, UGC funded women hostel is also constructed and girl students are accommodated. First priority is given to those who are coming from distant villages.

The management has spent Rs. 41, 13,128 on infrastructure development in the past three years. About Rs.75000 is kept aside in the budget for annual maintenance. The optimal usage of the infrastructural facilities is obtained by running the Tunga Pre-university College in the campus. The existing infrastructure is properly maintained and put for effective utilization.

Student Support and Progression

The students who enter the college leave it with a sense of satisfaction. Admission is given to almost all those who apply, except for the commerce faculty where the number of applications is usually more than the available seats. There is choice of academic programs as we offer BA, B.Sc., B.Com, and MCom programs. Apart from this, students can also enroll for the Spoken English course at a nominal extra fee. The computer lab and the library are well-equipped to cater to the diverse needs of our students. They have been getting ranks in the university exams and winning prizes in sports and cultural competitions. Every year about 10% of our students go for employment and about 40% go for higher education.

The support services for students include free mid-day meal, free-ships and scholarships, student aid fund, Ru-Bank Scheme and so on.

The students have other support services like career guidance, campus selection, counselling and grievance redressal. There are forums in all the different faculties like Science Club, Commerce Club and so on. They form these clubs in the beginning of the year and conduct activities with guidance from teacher- advisors.

The alumni has contributed its great support to the institution. Also extended the financial support to develop the infrastructure, transportation and other students support activities. The alumni have a good rapport with the institution; many of our staff are the students of this college. Thus the alumni association has an enduring relationship with the institution.

Governance, Leadership and Management

The vision and mission statement reflects the goal of the institution, namely, providing relevant, quality education for all the aspiring rural youth of this region. Our institution has kept this goal in mind throughout its journey of 52 years, and has kept the door open for all. The management has tried its best to include students from very backward sections and empower them. We try to ensure that the administrative and academic units function in a free and fair manner by conducting quality audits. The philosophy of the institution has been to decentralize governance and include all the stakeholders, especially students and teachers in policy making.

The welfare of our students is our top priority and the institution has put in place many schemes for this purpose. The system of having committees at the management level, college level helps the college in better co-ordination and communication.

The institution has been following good financial practices and budget allocations are made for all the necessary sectors. The income-expenditure account is audited both internally and externally. Grievances are heard and sorted through discussion.

The IQAC of the college was formed soon after the first assessment as required by the statutes of NAAC. The IQAC has been trying to create an atmosphere of quality consciousness in the institution. Apart from the statutory body, we have a separate committee for Internal Quality which has many student members. This committee has prepared guidelines and parameters for quality checks and audit.

Institutional Values and Best Practices

As a part of Institutional values and social responsibilities, the Institution organizes Gender Equity Promotion under Women Empowerment Cell. The institution displays sensitivity to issues like climate change and environmental issues by organizing seminars, special lectures and social awareness processions. During the Golden jubilee celebration, a series of special lecture were organized on environmental issues and climate change. The Nisarga sangha is taking necessary action to adopt environmental friendly practices such as rain water harvesting, waste management and green practices in the college. Both ‘Nisarga Sangha’ and Environmental Science department are conducting Environmental awareness programs to the school children and public. But more efforts are needs to be made to implement alternate energy resource to fulfil the energy needs.

Best practices:

Student support programs like mid-day meals, annual counseling camps and students' aid fund are some of our best practices. These programs have become regular features and wide publicity is given to them. Even the college prospectus carries information about these programs. Provision is made in the college budget for these programs. The other best practices are as follows

1. Decentralization of governance.
2. Students' representation in many important committees including the IQAC.
3. Mid-day meals scheme.
4. Ru-Bank scheme.
5. Lab to village program.
6. Sky watching program.

Our Institution can be identified as 'College with potential' as far as the Institutional Distinctiveness is concerned. Needful actions are taken to get certified by the UGC in this regard.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	TUNGA MAHAVIDYALAYA
Address	Tunga Mahavidyalaya Anandagiri Thirhahalli
City	Shivamogga
State	Karnataka
Pin	577432
Website	www.tungamahavidyalaya.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	B. Ganapathi	08181-228262	9845295451	08181-220614	tunga.degreecollege@gmail.com
IQAC / CIQA coordinator	L. K. Nataraja	08181-227939	9731141809	08181-	natarajaralasurali@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	30-06-1967

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Karnataka	Kuvempu University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	22-10-1990	View Document
12B of UGC	22-10-1990	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes autonomydoc_1570017272.pdf
If yes, has the College applied for availing the autonomous status?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Tunga Mahavidyalaya Anandagiri Thirhahalli	Rural	24.5	1.35

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BSc,Science	36	II PUC	English	180	46
UG	BA,Arts	36	II PUC	English,Kannada	540	64
UG	BCom,Commerce	36	II PUC	English	400	370
PG	MCom,Commerce	24	BCom	English	100	60

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				24				14
Recruited	0	0	0	0	6	0	0	6	5	1	0	6
Yet to Recruit				0				18				8
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				30
Recruited	0	0	0	0	0	0	0	0	13	17	0	30
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				24
Recruited	6	3	0	9
Yet to Recruit				15
Sanctioned by the Management/Society or Other Authorized Bodies				11
Recruited	6	5	0	11
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	5	0	0	2	1	0	8
M.Phil.	0	0	0	1	0	0	2	0	0	3
PG	0	0	0	1	0	0	0	0	0	1

Temporary Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	0	0	2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
PG	Male	12	0	0	0	12
	Female	48	0	0	0	48
	Others	0	0	0	0	0
UG	Male	213	0	0	0	213
	Female	267	0	0	0	267
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	12	10	16	16
	Female	10	8	16	12
	Others	0	0	0	0
ST	Male	1	2	5	6
	Female	8	8	10	10
	Others	0	0	0	0
OBC	Male	195	198	207	195
	Female	236	239	251	269
	Others	0	0	0	0
General	Male	29	40	49	44
	Female	65	77	72	63
	Others	0	0	0	0
Others	Male	1	1	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		557	583	626	615

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 184

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	4	5	5

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
540	557	584	626	615

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
220	220	220	241	238

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
180	195	221	207	205

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	13	16	19	24

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
38	38	38	38	38

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 27

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
85.80570	106.30466	47.54988	35.53753	71.78079

Number of computers

Response: 27

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

As our college is affiliated to Kuvempu University, Shankaraghatta, Shivamogga, Karnataka, we follow the Curriculum formed by Kuvempu University. The Curriculum has been designed with the vision of achieving the PO such as employability, Skill development, Personality Development, Entrepreneurship, Critical thinking, Effective citizenship, Self-directed and Long term learning, Environment and sustainability, Social interaction and Ethics.

The effective curriculum delivery through planned and the documented process involves the following means keeping the academic calendar of the Kuvempu University.

At the time of admission, the students are given college prospectus that brings all the information about the Vision, Mission & goals of the college, details of the faculties' in the Institution, subjects available, etc,.

On the first day of the commencement of the semester Head of departments conducts department meetings with the faculty members of the department. The action plan for the various activities of the department is designed including the distribution of the syllabus among the faculty members.

Some of our faculty members do serve as one of the members of the Board of studies (BOS) of the Kuvempu University and various autonomous colleges. As a part of the responsibility, the faculty members take part in the framing of Syllabus under syllabi framing committee of the University.

As a part of effective curriculum delivery, a staff meeting with the teaching and non-teaching staff are being held by the principal to review and plan all the aspects of teachings and extra-curricular activities. Both teaching and non-teaching staff are given the valuable instruction and guidance by the Principal and the IQAC coordinator to plan the academic activates. Various subcommittees to organize the co-curricular and extension activities are formed in the same meeting. Meetings of the Governing council are organized frequently in an academic year. In the meetings, the management takes a review of all the activities taking place in the college. Management extends its support and guidance to implement the activities effectively & successfully.

The classes of all the courses are conducted systematically following the timetable prepared by the college time table committee. Every teaching faculty prepares a lesson plan. An academic diary has been maintained by every teaching faculty in order to document the curriculum delivery. The diaries are subjected to regular verification by the principal every month and countersigned by the principal. And the same is handed over to the principal at the end of every semester.

The effective delivery of the curriculum is being monitored and reviewed every once in a month by the

Principal, IQAC, and Head of the department. It ensures whether the bridge courses, skill tests, remedial classes, enrichment classes, etc., classes are conducted as per the plan. Also, the ICT enabled teaching is insisted on all teaching faculties.

As a measure of CO, the institution does conduct internal assessment tests, practical and semester examinations as per the academic calendar the Kuvempu University.

Thus a constant effort is being put to achieve effective delivery of curriculum, plan, and documentation.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 6

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	2	0	0

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 95.24

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	3	3	2	4

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 8.7

1.2.1.1 How many new courses are introduced within the last five years

Response: 16

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 25

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 1

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 8.99

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
44	164	43	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The Institution has been organizing various academic activities in order to integrate cross-cutting issues like Gender, Environment and Sustainability, Human values and Professional Ethics, etc., into the Curriculum. Various cells are formed to execute the activities. The Women empowerment cell, Students grievance and Redressal cell, Red Cross cell, Nisarga Sanga take part in executing the activities.

A brief keynote of all the programs conducted in our institutes is as under.

Gender issues: The institution believes that gender equity and sensitivity is an important factor of a healthy society. The activities conducted under Women empowerment cell of the College are:

1. Gender sensitization programs are conducted.
2. The women Empowerment cell interacts with the girl students to attend to their grievances if there are any.
3. The mutual respect and helping nature among the students and staff have been preserved.
4. It is our pride that our institution has nil Sexual harassment complaints.
5. Physical and Mental health awareness programs are conducted.

Environment and sustainability: Our institution seriously accepts that the conservation of ecosystems and biodiversity has been a challenging responsibility for every individual and organization. The most effective approach to resolve the issue is creating awareness, concern, passion, and love towards the

environment. Hence more effort is being put towards creating good environmental consciousness among the individuals. The college conducts Environment-related activities under a unit called ‘Nisarga Sangha’ and 'Environmental Science Department'.

1. BA, BSc, BCom Environmental Science is introduced in the curriculum by the Kuvempu University
2. Environmental awareness programs are conducted.
3. Cleaning program in the College Campus, City area and Villages are conducted.
4. Seed ball throwing programs are conducted to enrich the Forest.
5. Tree plantation programs conducted every year.
6. A street play was conducted on “Plastic eradication” as a part of extension activity.
7. The students are taken to the Paddy fields in order to make them experience the Agriculture realities.
8. The wild Animal and birds Photography exhibition was conducted
9. Insects’ exhibition was conducted.
10. A seminar on Kasthurirangan’s report was organized exclusively for the public.
11. One day seminar on ‘Cultivation of Sandal’ was organized exclusively for the agricultural community.
12. “Swatch Bharath Abhiyan” has been conducted frequently.
13. The beautiful Garden is maintained.
14. Educational tours are planned.

Human Values and ethics:

1. Human rights and legal awareness programs are organized every year.
2. Community reach programs are conducted in the NSS to develop the service and social mind among the students
3. All National festivals are celebrated.
4. Yoga day is celebrated.
5. Birth anniversary Mahathma Gandhi, Dr. B. R. Ambedkar, Rastra Kavi Kuvempu, Kanakadasa etc., are celebrated.
6. Teachers’ day is being celebrated.
7. “Vishva Manava Dina” is celebrated.
8. Various special lectures are organized.

Additionally, the students are enlightened about the master's degree courses focused on Human values and professional ethics, Gender and Environmental studies.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 6

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years Response: 06	
File Description	**Document**
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships **Response:** 6.48	
1.3.3.1 Number of students undertaking field projects or internships Response: 35	
File Description	**Document**
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 46.2

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
540	557	584	626	614

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1220	1220	1220	1340	1320

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 46.08

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
97	101	104	113	110

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The institution assesses the learning levels of all newly joined students. Various programs are being conducted for both advanced learners and slow learners based on the assessment result. The institution assesses the learning levels of the students based on two factors.

1. +2 marks secured by the students enrolled in various disciplines.
2. Marks obtained by the student in the Skill tests conducted by each department.

Admitted students write a skill/ability test in their chosen subjects at the very beginning of the academic year. The score in this test serves as an indicator of their proficiency levels. Students are informed about their scores; their needs are identified and understood. Bridge courses are conducted for all students to refresh their previous knowledge. More attention is paid towards slow learners during the course. Remedial classes are conducted for the needy ones: Week-end classes are held for the benefit of slow-learners by some departments. The remedial classes held after tests and before semester exams are functionally tutorial classes. Enrichment classes are conducted for advanced learners: those who are good are given necessary encouragement and facilities like extra books and scholarships so that they excel in studies. Group studies are encouraged in order to fill in the learning gaps, to break the monotony and to improve the learning speed of the students

After the first internals also, students are advised about their performance levels. They are given extra help

in the form of special classes.

Academic and personal counseling are given to slow learners.

Initiatives are taken to send the advanced learners to various prestigious internship programs. Physics and Mathematics departments have encouraged the students to participate in PTTS and MTTS.

File Description	Document
Any additional information	View Document

2.2.2 Student - Full time teacher ratio

Response: 45

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.37

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Students are made to participate in the learning process in various ways for enhancing the learning experience

1. Experimental learning is promoted among the students by assigning tasks such as library reference, using the internet, preparing bibliographies, model-making, demonstrations, seminars and so on. Apart from that students are assigned to develop science models. Experimental learning has been part of the curriculum for students studying science. In the case of Arts and commerce courses the project work, fieldwork various club activities.

2. Participative learning

(i) The college conducts counseling camps every year for groups of enrolled students. Legal literacy programs are routinely held; talks by eminent personalities are arranged; there is a women empowerment committee to support and motivate girl-students.

(ii) Students form clubs at the beginning of each academic year and many programs and events are conducted by these clubs. These clubs (Science club, Commerce club, Literary club, Humanities Club, Career Creation Forum) are managed entirely by students.

(iii) The Art and Culture committee encourages students to take up different activities like stage shows, art and music appreciation, debates and group discussion. The free-speech forum called Mathina Mantapa gives our boys and girls a chance to express their views on issues of their choice

(iv) The college also makes room for value-orientation by conducting PD seminars, lectures and annual camps for NSS volunteers and NCC cadets. National festivals are celebrated by holding competitions that help in cultivating national values.

(v) Students are informed and coordinated to take part in seminars/workshops/conferences.

(vi) An educational trip is supported every year.

1. Problem-solving ability:
2. Regular assignments are given to students.
3. Group discussions are conducted.

Additionally, attempts are being made to break free from traditional teaching methods. The college has LCD projectors to facilitate the use of ICT in classrooms. The seminar hall our college was the central venue for CAL and multimedia sessions. **Recently two more classrooms are equipped with an LCD projector**. Scientific models and modern equipment in the labs enhance learning resources while the use of the internet keeps our students abreast of the new trends and developments. The subscription for N-LIST is another important addition to our armory of resources.

File Description	Document
Any additional information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 41.67

2.3.2.1 Number of teachers using ICT

Response: 05

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 23.48

2.3.3.1 Number of mentors

Response: 23

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

Though the lecture method is largely employed by the teachers in the classrooms, ample scope is given to student-friendly measures like interactive sessions, quizzing sessions, group-discussion, project-work, etc. Students are encouraged to write short essays on the topics of discussion, to make short presentations, to undertake field-work, and to prepare study materials.

Skill development projects are part of the curriculum for B.Com, B.B.M., and B.A.(Economics) students. This activity promotes experiential learning and prepares students for self-learning. In the revised curriculum, even the department of Physics has introduced ‘Dissertation work’ for BSc students. And the Department of Mathematics has introduced ‘Scilab’ and ‘Maxima’ into the curriculum with the vision of enriching the course opportunities.

Innovation and creativity in teaching involve the following aspects:

1. The use of smart classrooms, LCD, and other ICT facilities to transfer the knowledge
2. library visit and introducing the students to the journals and other magazines
3. Taking the students to Educational tours, Industrial visits, and field trips to the students.
4. Organizing Student exchange programs

5. Organizing Faculty exchange programs
6. Involving the students in the extension activities such as Sky watching program, Environmental awareness program, grammertoons, etc.
7. Assigning the responsibility of managing academic cells such as Science Club, Commerce Club, and Manavika sangha to the students. It helps them to develop leadership qualities.
8. Organizing motivational talks which helps the students to develop entrepreneurship.
9. Organizing Special Lectures by academically active personalities.
10. Preparing the students for various curricular and co-curricular competitions. Our students have been actively participating in the Science model competition organize by KRVP-Karnataka Rajya Vignana Parishath, Sahyadri Utsava- A cultural competition organized by the Kuvempu University, and various other competition.
11. Students are often taken to agricultural land, markets, etc. in a bid to complement conventional classroom teaching.
12. Organizing regular gender sensitization program under Women Empowerment Cell and NSS.
13. Organizing Women health awareness programs under the Women Empowerment Cell.
14. Introducing Add-on course and soft skill programs. In 2018-19 our institution has been registered for NPTEL. Some of the students have admitted to the course and cleared the course successfully.
15. Conducting Skill test, Bridge course, Remedial courses and Enrichment courses.
16. Conducting tutorial classes, Classroom seminars and giving assignments.
17. Taking the students to seminars, workshops, conferences conducted in other universities and institutes.
18. Referring the students to internship programs such as PTTS, MTTS, etc., One of our students namely Mis. Sindhu had been selected for MTTS 2018-19.
19. Motivating the students to take entrance exams such as JAM. One of our students namely Mis. Anusha has cleared JAM-2015.
20. By using the mind mapping techniques to help the students to recall the concepts easily.

Thus all possible modes the innovation and creativity have been introduced in teaching-learning.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 44.21

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 46.89

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	7	7	7	8

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 20.75

2.4.3.1 Total experience of full-time teachers

Response: 249

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 5.95

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The institute has taken efforts to improve the performance of students by framing significant reforms in continuous internal evaluation at the institute level. It begins with the ‘orientation on the evaluation process’. Under that, at the beginning of the semester, an orientation program has been conducted to the newly joined students. The teaching plan contains evaluation procedures.

The continuous evaluation of students’ learning outcomes in each course shall contain two parts.

1. The internal assessment
2. The external assessment.

The internal assessment includes three internal assessment tests conducted respectively on 8th, 12th and 14th week from the commencement of the semester. The schedules of the internal assessment test are communicated to the students and faculties through the institute academic calendar which was prepared based on the university academic calendar. The time tables of the internal tests are displayed on the notice board a week prior to the test. The question papers are framed by the respective faculties with the perspective of achieving the CO's. The screening of the question papers is done by the course exam coordinator under the guidance of the HOD.

As a part of External assessment, external examinations of three hours duration will be conducted at the end of every semester for all theory papers and practical papers. The students are bound to possess a minimum of 75% attendance each semester to appear for university examination. The practical exams are conducted as per university regulation. Supplementary examinations are also held as per the University examination time table for the students who have appeared and failed in their previous semester exams.

The exam dates display in the college department notice board next result analysis and review meeting, the performance of the students is monitored by department HOD and necessary feedback is given to the concerned faculty members result analysis on based on internal test is done by class tutors after every continuous internal assessment. The test pass percentage of each course is calculated. The institution is keen on monitoring the performance of the students. The performance of the students in the tests and examinations is brought to the notice of their parents during the parents' meeting. Remedial classes are conducted for slow learners, absentees and the students who participate in sports, NSS, NCC activities.

Unit test is conducted prior to sessional examinations. Students are encouraged to save previous year's university question papers. CIE components also includes MCQs, quiz competition, home assignments, talent hunt program, debate competition, essay writing.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Yes. The mechanism of internal assessment is completely transparent and robust in terms of frequency and variety. The criterion adopted is as directed by the university.

At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedules are prepared as per the university instruction and communicated to the students well in advance. To ensure the proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination.

The evaluated answer books of the students are distributed to them for verification by the students and their

grievances if there are any are redressed immediately. The marks obtained by the students in internal assessment tests are recorded in the ledger. The marks obtained by the students in internal assessment tests are uploaded on the university 'logysis' portal within the scheduled date. Once the marks are entered, the marks list is downloaded and get signed by the students to ensure transparency. Duly signed marks list is sent to the University as per the instruction.

Noting the values in observation and validating the theoretical aspects student must submit the lab record regularly. For lab courses, the students are instructed to maintain the regularity. Under any inevitable circumstance to not attend the practical classes, the student compulsorily seeks permission from the teacher. Meanwhile should cover the missed experiment in the coming weeks. Regular evaluation of the records is strictly done.

When it comes to the transparency in the practical examination, the test papers which include questions are chosen by the students randomly. Whatever the experiment the student receives is a must one to the student to attend. In case of student fails to take up the experiment change of experiment is permitted as on the kuvempu university instruction. The answer books of the students are subjected to both external and internal examiner. Finally, as per the standing instruction of Kuvempu University, the marks secured by the student must be kept confidential and entered online on the same day.

File Description	Document
Any additional information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Yes. The Institution has an effective mechanism to deal with the grievances related to examination. And the mechanism has time-bound.

The evaluated internal test papers are shown to the students for self-assessment. In case of any grievances regarding internal assessment marks, the student is free to interact with the teacher and get it resolved. The unresolved grievance, if any, is referred to Head of the Department and then the issues are resolved. The same procedure is followed for the first, second and third internal tests. The final marks of the internal test are entered online and the marks entered are displayed to the students. In case of any objections, grievance letters are received from the students and it will be resolved as soon as possible thereby preserving the transparency in the examination report preparation.

At the college level, we have an 'Examination committee' which is composed of coordinators and members from each program. All the general grievances related to internal examination is resolved by the Examination Committee. The committee has the responsibility of resolving the group grievances and as well as individual grievances related to examination within the time-bound.

In the case of a semester exam conducted by the university, the grievances are resolved as per the university norms. All the students are informed about the examination rules and regulations of the

University. In case of any grievances by the students in the examination hall, the grievances are taken seriously and needful actions are taken to resolve them immediately.

One the results are out, it the student comes up with any grievance regarding the marks secured, the teachers and office do support them to resolve them. The students can apply for the photocopy of the answer book first and verify the assessment of his/her answer. If the valuation is found unsatisfactory the student can apply for revaluation with in the last date mentioned on the university website. The students even go for challenge valuation if needed. The same procedure applies to practical examination as well. The practical examination papers are evaluated by both internal and external examiners.

All the mechanisms to resolve the grievances are implemented effectively.

File Description	Document
Any additional information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Yes. The institution adheres to the academic calendar for the conduct of CIE response. The institute strongly believes in transparency in its functioning. The institute has a well-defined standard operating procedure to execute the academic activities. All the academic activities are conducted in accordance with the academic calendar.

An academic calendar is prepared at the beginning of the year and departments are told to prepare teaching schedules according to the syllabus. Dates for student seminars, special lectures are finalized and communicated to students. Dates for IA tests are announced well in advance and tests are held as per schedule. Students are briefed about evaluation methods and scoring patterns.

Preparation of academic calendar immensely helps to achieve the course objectives. The Academic Calendar also acts as a source of information and helps the students to plan the schedule. It is comprised of all the activities of the institute such as, the beginning of the semester, schedule of theory classes, schedule of practical classes, other academic activities and theory and practical examination to be conducted in the college during the academic year.

Preparation of the Academic Calendar begins well before the commencement of the academic year. The Academic calendar is designed in line with the affiliating kuvepu University’s Academic calendar and takes into consideration the holidays and vacation.

The institute follows diverse evaluation parameters for each course which are dependent on the student’s participation in an activity and demonstrating the required skills. The academic calendar is communicated to the students by displaying it on a notice board. All the faculty members are instructed to prepare their activity chart in accordance with the UGC guidelines and KPSC guidelines for 40 hour workload. The workload distribution includes total number of teaching hours including practical, library visit, assistance to principal, extension activities etc.,

The institute has built in mechanisms to ensure syllabus completion and conduct of CIE within the time frame and accordingly the various measures are taken. It is ensured through the academic diary maintained by each faculty member. At the end of every month the principal does inspect how much syllabus is covered. Hence both attendance book and the academic diary of every faculty member is counter signed by the principal at the end of every month.

In case the syllabus is incomplete, the faculty member has to take extra class to cover the syllabus. The Remedial sessions are conducted on weekdays and on Sundays also.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Yes. Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, program specific outcomes and course outcomes are recently prepared following the sample outcomes given by the NAAC in the “MANUAL for Self-Study Report Affiliated/Constituent Colleges”. Though all the outcome are informally observed and discussed among the faculties, the instructions in the manual helped us to provide a formal structure to the ideas on outcome.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The program outcome and program specific outcome is not defined formally for UG and PG programs. But we do evaluate the course outcome of all the students every year.

The students of all undergraduate general degree programmes at the time of graduation will be able to

1. Critical thinking.
2. Effective communication.
3. Social interaction.
4. Effective citizenship.
5. Ethics.
6. Environment and sustainability.
7. Self-directed and life-long learning.

There is no well-defined evaluation scheme to evaluate the program outcome acquired by a student. Still the program outcome is evaluated based on the participation and performance of student in all the curricular and co-curricular activities.

1. Critical thinking and effective communication is evaluated through activities such as essay writing, debate competition, pick and speech, and master of ceremony.
2. Social interaction abilities are evaluated during survey projects, case studies, NSS special camps, and student exchange programs.
3. Effective citizenship is assured when our students are bound to traffic rules and other prohibited instruction.
4. Ethical sense of our students is evaluate during their examination, NSS camp, and Cell/ club activities management.
5. Environment and sustainability awareness of a students is evaluated by observing his/her environmental concern during NSS camp, Nisarga Sanga activities, contribution of student in maintaining plastic free campus, participation of students in environmental awareness program.
6. Volunteer participation is considered as the primary quality to evaluate Self-directed and lifelong learning.

The program specific outcomes and Course outcomes are evaluated based on the specific evaluation schemes provided by the Kuvempu University. In common internal assessment test and Semester examination are conducted to assess the outcomes for all UG and PG graduates. Practical skills are evaluated by conducting practical examination for BSc students. Presently, the practical examination is being introduced for Physics and Mathematics courses. Skill test are conducted for BCom students. Case study projects/ Dissertation work are assigned to assess the ability of a student to connect the theoretical aspect in resolving the real world problem. Presently, Case study projects and Dissertation work are introduced to MCom and BSc (Physics) students. Meanwhile, classroom seminars and interaction sessions are conducted, assignments are given, Group discussion are conducted to assess the Course outcome.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students **Response:** 86.67
2.6.3.1 Total number of final year students who passed the examination conducted by Institution. Response: 156
2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution Response: 180

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process **Response:**

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of project and grant details	View Document
Any additional information	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 16.67

3.1.2.1 Number of teachers recognised as research guides

Response: 02

File Description	Document
Any additional information	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.88

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 3

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 17

File Description	Document
Supporting document from Funding Agency	View Document
Any additional information	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Yes. There is a separate committee to facilitate and monitor research activities in our college. This committee consists of an Executive Officer, an Asst. Executive Officer, an alumnus and a parent as members of the EC. Twenty-eight students of various faculties are co-opted as members to do actual research work

One of the objectives of the committee is motivating faculty members to undertake minor research projects and trying to develop research orientation among our teachers and students. In the last five years three of our faculty members namely Dr. U. H. Ganesh (Department of English), Dr. H. Rajashekhar (Department of Chemistry) and Dr. B. G. Divyamani. (Department of Physics) have undertaken UGC sponsored Minor Research Projects and have successfully completed the project. The UGC sponsored State level seminar is also organized on 18-03-2016 by the faculty members of the Department of Physics.

The faculty members of our college visit many institutions of the university and the autonomous colleges for delivering special lectures and for other academic tasks like curriculum design, question paper setting, and evaluation. Thus they act as good ambassadors of our institution. They bring credit to the institution and it is duly acknowledged.

Meanwhile, though there is very limited scope for research activity in the time table, our faculty members (Dr. Rajashekhar H, Dr. M. Nagaraja, and Dr. B. G. Divyamani) are involved in the research work and publishing research article in the journals recognized by the UGC. It is to be noted that even our management staff Dr. Gowrish has been into his active research. Dr. B. T. Ramappa, Dr. B. Ganapathi, and Dr. Anjanappa are contributing to the creation of knowledge through writing/ editing Books. Dr. R. Kumara Swamy is also continuing his research work. It would be incomplete if our faculty members Dr. L. C. Sumithra (Rtd), Prof. H. V. Lakshminarayana (Rtd), Prof. D. S. Somashekhar and Dr. U. H. Ganesh (Rtd), are not introduced here for their contribution to the creation of knowledge and transfer through creative wring and Book writing.

Dr. B. G. Divyamani, Dr, Nagaraja. M., Dr. Gowrisha, and Dr. Narendra are the new addition to faculties with a Ph.D. degree list in the past five years. The Research Committee is able to motivate teachers and students to take up projects. Our students have shown a keen interest in fieldwork. The field projects of MCom students are the known ones.

To nurture the interest/talent of students, the Institution has established an 'Incubation cell'. In 2017-18 two students Karthik and Niranjan who were interested in theater play are given special training in association with the 'Rangayan'. Presently Mr. Karthik is a professional actor and presently involved in a popular TV program called "Maja Bharath". And Mr. Niranjan has joined for his higher studies in 'Theater play' at 'Rangayana'. In 2018-19 the students who are entrepreneurship are given a motivational talk and a business training under a well-known entrepreneur Mr. Sumith.

File Description	Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 1

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document
Any additional information	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0.33

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 1

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 03

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.48

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	2	2	4	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.36

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	3	2

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college has very active NSS and NCC units. Students are motivated to join these organizations by the teachers in charge and also the principal. One of our NCC cadets in 2015 taken part in the Republic Day parade at New Delhi and that inspires our boys and girls to join NCC. The NSS units also attract a good number of students by their work and commitment. One NSS volunteer represented our college at the republic Day parade at New Delhi in 2015 and 2017 and one volunteer represented the state RD parade in 2007. Three NSS volunteers from our college took part in the Inter-state NSS camp at Kozhikode, Kerala. One girl student from our college participated in the National Integration Camp held at Konandur, Shimoga district in 2008 and in 2010 National Integration Camp held at JnanaBharathi campus in Bangalore.

The NSS officer of our college was adjudged the best NSS officer at the university level and was awarded a trophy for the same.

Some teachers from the English and Kannada departments are invited as resource persons for the literary workshops organized by Ninasam, a premier NGO working in the field of theatre and art appreciation.

The college also encourages faculty members to undertake extension services by providing facilities, leave and expenses. Our teachers have conducted yoga classes, Ikebana classes for the public. Many teachers have made a mark as good orators and they are invited by organizations to deliver speeches on various occasions.

Along with the regular extension wings like NCC and NSS, we have associations that reach out to the people. For example, **Nisarga Sanga**(The name of our eco-club) has arranged many useful and educative programs . The Sky Watchers' club has done many weekly sessions in and around the town, shedding light on the heavenly bodies. The Human Rights club also conducts awareness programs for the benefit of the

public. It has been conducting legal literacy seminars, talks on human rights in the college, and a large number of people from outside attend these programs. These lectures and seminars blend well with the subjects like Indian Constitution and Environmental Science, two subjects studied by all the students of the college.

It is done through extension activities such as NCC, NSS and other student clubs, like Nisarga Sanga. The NSS unit adopted two villages and held awareness camps and did Shramadan. These activities and also the field work done while collecting data help students develop service attitudes.

The blood donation camps, awareness programs, programs on legal literacy and human rights have helped the local community. The annual camps and special camps held by the NSS are great opportunities for institution-community interaction.

Whenever the college wants to hold camps and other activities the local bodies like the village panchayat, the youth associations, women's self-help groups of the area are involved in organizing them. Rotary club, Lions club, Doctor's Association also join hands with us in holding some programs.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	1	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry,

Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 68

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	24	27	4	4

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 13.59

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
30	145	108	112	0

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job

training, research, etc during the last five years

Response: 41

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	10	11	7	5

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The institution has sufficient infrastructural facilities to run the academic and the co-curricular activities. We have spacious, well-ventilated classrooms, allocated faculty wise. There is a large amphitheatre type auditorium with a seating capacity of 500 for large gatherings. Other facilities for students include good labs, large reading room and issue counter in the library, indoor and outdoor stadia for sports, multi-gym and Table-Tennis room, rest room with attached toilets for girls. The classrooms at Thunga Mahavidyalaya facilitate a blend of traditional and facilitated with a podium for faculty & beautiful blackboards, proper ventilation & lighting facilities, systematic seating arrangement with good quality iron benches and tables for students, desks, and chairs for faculty members. Three classrooms are ICT enabled. For general ICT facilities, we use the seminar hall. It has well-equipped physics, Computer and chemistry laboratories with all the modern facilities which are very well utilized by the students for practical learning. It also has a mathematics lab for digital learning of the subject. Mathematics practicals were introduced in 2017-18. The college one Computer lab for conducting the Computer certificate course and to conduct Mathematics practicals. One more computer center is constructed on campus for online service for students. All the computers in the centers are provided with the latest updated software and hardware. Internet, printing and scanning facilities are also available. Further, each center is equipped with an uninterrupted power backup. The computers are made available for students in the Library as well. Separate room with computers with necessary accessories are given to MCom students separately. The Seminar hall facilitates multi-media classes and CAL. The management has continuously improved the facilities and kept infrastructure on par with the demand. Maintenance of the existing facilities is done methodically and repairs, renovations are taken up as and when there is a need. Recently UGC sponsored Women's hostel also been constructed as per the recommendation of the NAAC peer team. The management has spent nearly Rs. 70,00,000 on infrastructure development in the past five years. The optimal usage of the infrastructural facilities is obtained by running the Tunga Pre-university College in the campus.

Our library is housed in a spacious building and it has about 52,000 books along with periodicals and journals. The reading room and reference section are well-lit and furnished. The students have access to the internet in the library. The college has subscribed to N-LIST under the INFLIBNET facility. The computer lab has 30 working computers, which is adequate for the present strength. The sports facilities are put to good use by holding college level competitions regularly and university level events occasionally.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The college has adequate facilities for sports, games(indoor, outdoor), gymnasium center for sports activities.

The college has an indoor stadium with all the modern facilities for volleyball, shuttle badminton, and Ball badminton. The college has equipment for weightlifting and powerlifting for students. All the sports activities are conducted under the guidance of the Physical director. The college has a gymnasium with all the modern equipment which can facilitate 10 students per day. The college has a big playground for conducting outdoor games. The college received UGC grants of Rs. 2, 50, 000/- towards Sports equipment.

The college has made an MOU with Bharatiya yoga shikshana samiti (R), Thirthahalli for conducting international day celebration.

The college has a well-equipped Auditorium with all the modern amenities which is in with a seating capacity of 500. All the cultural activities and events are conducted in the auditorium. Around 30 to 40 students are participating in cultural activities every year. A separate committee has been formed for organizing, monitoring cultural activities and any recommendations required. There is also a cultural guide who heads the committee. Our students participate in the Sahyadri Utsava-Annual fest of Kuvempu University every year. College spends nearly Rs. 40,000/- towards the expenses of the Sahyadri Utsava. We have a trainer to train our students to perform drama in the competition. The Co-ordinator of the cultural committee manages all the issues related to the cultural activities in the college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 14.81

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 4

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 27.61

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
22.29967	68.06597	1.55000	0.56950	31.00000

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The College has a well-furnished centralized library with OPAC System on the place. **E-Lib** ILMS software **version 16.2** is used for library management and providing a single window, where complete information about the users along with circulation status, fine states, contact details, reading and circulation history, etc. The E-Lib was automated in **2017**. Presently the ILMS is **fully automated.**

The requirements of the library are regularly fulfilled by adding new files and the number of volumes required as per the norms. Presently the total numbers of volumes are 52000 and titles are 26,480 apart from the hard copies of books in the library also have a book of 40000 from NList.

To inculcate research culture among the staff and students, the library is updated with the latest Journals as per the requirement of each department 8 hard copies of journals along with e-journals form NList, NDL, DOAJ, etc.

All types of reports required for the audit of the library generates with the use of the above-mentioned software. It also facilitates to create a book database along with the user's database. The issue return process is fully automated and ID cards are kept as supporting documents for students and faculty. NPTEL video facilities provided for students and staff also.

The institute has registered membership to extend the library facilities from reputed resources centers like NDL, E-PG pathshala, college subscribes INFLIBNET-NLIST under e-Sodh Sindhu Consortium.

All transaction like book issue, return and stock verification in the library is done by using the barcode system. The College has utilized UGC grants too for the purchase of the book. Books contributed by the UGC sponsored Minor Research Project done by our faculty members are also good assets of our college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Presently college has no hard copies of the rare books. Hence students are provided online rarebook facilities (https://www.tungamahavidyalaya.in/rare-books.php)

Since our college is a UG college, there is no scope to maintain the manuscripts.

NPTEL video facilities provided for students and staff also. Video lectures from NPTEL are available in the intranet for all staff and students. The institute has taken membership from the national digital library Indian.

Recently, the library of our Institution has made an MoU with NTA (National Testing Agency). NTA is a premier testing organization, to conduct computer-based examination for Higher educational Institutes. Many aspirants in the region of Thirthahalli have shown interest to undertake the examination. Thus the Institution is recognized as 'Test Practice Centres' (TCP), on the NTA website.

File Description	Document
Link for Additional Information	View Document

4.2.3 Does the institution have the following:

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.32

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
1.11371	0.95619	1.02547	1.03072	2.46483

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 2.36

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 13

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution has well developed IT facilities including WI-Fi. Our college has been trying hard to improve the IT facilities. It is encouraging in the use of technology and to develop it. We are improving computer labs, network systems in our overall planning of the college. The ultimate goal is to make the students and staff have access to the latest technology. Our daily work has become more efficient and productive due to the effective implementation of technology. This improvement is more visible and concrete in classrooms. Overall our college has tended towards to develop a system for providing effective IT facilities to the users.

Some of the facilities are as follows:-

1) Some of the departments have LCD projectors, overhead projectors, and scanners.

2) The college website is monitored and updated from time to time.

3) The computers and printers of the office and computer lab have LAN facilities.

4) The computers of the college are connected with printers and scanners whenever required.

5) Most of the computers have Internet facilities via Wi-Fi.

6) Post-Graduation Department has LCD for powerpoint presentations.

7) At UG and PG level the teachers use the Internet for providing notes to the students whenever required and necessary.

8) The college takes the help of experts for the maintenance and repairs of computers and also for the up-gradation of its websites.

9) Maintenance and up-gradation are done from time to time.

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 20

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document
Any additional information	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 54.04

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
53.53755	27.63274	33.35454	28.79239	21.98580

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college management has established systems and procedures for campus maintenance including both academic and support facilities. With the growth of the college, it is imperative to develop the infrastructure. It is not only important to build new infrastructure. It is also essential to maintain renovate and argument the existing ones.

The maintenance is monitored by both teaching and non-teaching faculty. There is a well-definced code of conduct for all non-teaching staff to serve different responsibilities on maintenance. The maintenance and cleaning of the classroom are done with the efforts of the nonteaching staff and our college has a

beautiful garden it is maintained by the gardener appointed by the management.

The college website has maintained regularly. There is a committee called "Website monitoring committee" which is assigned the responsibility of managing the website related responsibilities. Electrical and plumbing related maintenance is done with the help of local skilled persons.

Faculty, students, technicians must wear appropriate affairs in the laboratory and also college provides the medical kit facility at the time of injuries. No students are allowed to work alone in the lab assistants. College provide contingent fund to meet emergence in laboratory. And a lab attendee is assigned to each lab for maintaining the physical facilities.

The Library and Sports units are given special attention for the maintenance.

The newly constructed hostel facilitated with a Warden, cooks, and scavengers for the maintenance.

File Description	Document
Any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 44.7

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
327	281	277	223	181

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 28.62

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
169	167	152	169	177

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**

3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: B. Any 6 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 16.79

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
80	118	210	75	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 7.98

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	38	47	0

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 28.89

5.2.2.1 Number of outgoing students progressing to higher education

Response: 52

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 9.33

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	7	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
13	15	12	12	15

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 54

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
09	11	20	7	7

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

There is no student council. Students form faculty –wise clubs and associations, like Science club, Commerce club, etc. These clubs are entirely managed by students of those faculties, and teachers act as advisors. The office bearers for these clubs are elected, generally unanimously, and equal representation is given to girls. The principal is the ex-officio president of all these associations. These clubs conduct seminars, cultural events and also help the college administration in organizing important functions. The office-bearers of these clubs are consulted while chalking out college programs like Sports Day or Prathibha Puraskara.

Important academic and administrative bodies that have student representation are IQAC, Research committee, Cultural committee, Library committee, TLE committee, Sports committee, Women Empowerment Committee, Grievance Redressal Committee.

The IQAC has student members from all the faculties. They participate in the discussion and offer suggestions in the meetings. The Research Committee has done fieldwork in some areas with the active involvement of the student members.

The TLE committee has met many times and invited suggestions from student-members regarding improvement in the quality of teaching and learning.

The Cultural Committee has very active student members. They are responsible for motivating other

students in the pursuit of art and culture.

There are other committees also which have student representation. Our aim is to involve all the students of the college in one or the other committee actively and tap their energy.

File Description	Document
Any additional information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
04	2	2	1	1

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Yes. Our institution has an active and functional Alumni Association viz., ‘Tunga Mahavidyalaya Hiriya Vidyarthigala Sangha’. The Association was functional since the establishment of our Institution. Since then the Old student association has been an integral part of the institution. Now the Alumni Association is

registered on 28-08-2019 under the Karnataka Society Registration Act 1960.

Contribution of Alumni to the growth of the institution:

The old students of our college have done their bit towards the development of the institution. They have donated money for building women's hostel, institutional scholarships, transportation facilities, Mid-day meals and sponsored events in the college.

In the year 2018-19, the association donated Rs. 22,44,177/- towards Golden Jubilee Celebration. Rs. 70,000/- for college new garden development and Rs. 1,55,000 for College bus purchase. And it would have been impossible to complete the Women hostel construction without the generous contribution of our Alumni.

In the academic year 2016-17, the Alumni association has contributed Rs. 1,01,500/- towards the purchase of the College Bus.

In the academic year 2015-16, 'Sneha Sammilana'-program to assemble all Alumni of the College was celebrated.

Significant responsibility including the financial support in celebrating the **'Golden Jubilee Celebration**' was served by our alumni.

Apartment the above contributions, Our Alumni presents its active participation in all the academic and other activities being conducted by the Institution. Many have donated for awarding a special scholarship to students. Many have deposited for giving cash prizes to students who score the highest marks in different subjects. Many have donates money to the mid-day meal scheme every year. The alumni association has joined hands with us in organizing many sports and cultural events in the college.

The alumni have a good rapport with the institution; many of our teaching and non-teaching staff were the students of this college. The president and the secretary of our management body and the principal of our Institution are also our alumni. Thus the alumni association has an enduring relationship with the institution.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: ? 5 Lakhs

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 11

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	0	4	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Tunga Mahavidyalaya is located at the foothills of Anandagiri in Thirthahalli town. Tunga Mahavidyalaya is the offspring of Tunga Vidyavardhaka sangha ® - an association of philanthropists. Thirthahalli.

The college management has been making continuous efforts to provide quality education to the students and also cultivate leadership by providing needy facilities. The governing body of the management takes the inputs regarding the needs of the Institution, Faculties, and students from the Principal and IQAC coordinator. Then the management prepares an action plan to fulfill the needs and then it is executed.

The Principal is the sole authority of the college and monitors the administration and the academic process. He takes all the decisions in consultation with all the members of the staff. The institution regularly conducts meetings of IQAC which is a guiding force of our performance. The Teaching and Non-teaching Staff Association, the Heads/Coordinators of Committees and Cells invites Management Executive Committee members for interactions and in the decision making process. The management encourages the poor rural students from faraway places to join the colleges with fee concessions and offering them free Mid-day Meal. Honoring the students for their achievements in various fields by the management in the Annual “Prathibha Puraskara” program has resulted in encouraging the talents and providing an interactive environment for students in thriving for excellence.

The vision and mission statement reflects the goal of the institution, namely, providing relevant, quality education for all the aspiring rural youth of this region. Our institution has kept this goal in mind throughout its journey of 52 years and has kept the door open for all. The management has tried its best to include students from very backward sections and empower them. We try to ensure that the administrative and academic units function in a free and fair manner by conducting quality audits. The philosophy of the institution has been to decentralize governance and include all the stakeholders, especially students and teachers in policymaking. All the important committees make room for student members and the feedback from them is given due consideration.

The welfare of our students is our top priority and the institution has put in place many schemes for this purpose. The system of having committees at the management level, college level (with student-members) helps the college in better co-ordination and communication. Resource mobilization has become crucial as the government has stopped filling up vacancies or sanctioning new posts. In the last three years, the college has spent nearly ten million rupees on salary for management staff and infrastructure development. All this has come from various grants and donations other than direct government grants for the salary of permanent staff. The institution has been following good financial practices. Budget allocations are made for all the necessary sectors. The income-expenditure account is audited both internally and externally. The management and the staff enjoy mutual trust and confidence. Grievances are heard and sorted through discussion. The grievance redressal cell is accessible to all staff members, permanent and temporary.

File Description	Document
Any additional information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

The college management has given certain administration power to the principal which can be used by the principal for serving the Institution. The Principal as the Head of the Institution along with the members of Teaching and Non-Teaching staff implement the decisions and policies of the management. The Principal distributes the different responsibilities to the HoDs of all disciplines thereby decentralizing the responsibilities among the staff. The principal communicates with the staff members to ensure that they are not encountering any problem in regard to their work.

Decentralization of governance is internalized by making heads of committees and departments accountable and responsible for the implementation of programs.

At the beginning of every academic year, the Principal calls for a staff meeting in order to plan the various activities that need to be conducted. In the meeting and various committees are formed, the authorities and responsibilities are divided equally among the principal, head of the departments, Management staff.

Some of the committees are:

1. Student Grievance and Redressal cell
2. Admission committee
3. Exam committee
4. Cultural committee
5. Sports committee
6. Women Empowerment Cell
7. Sexual Harassment Prevention cell
8. NSS Unit
9. NCC Unit
10. Red Cross etc

The President of all the committees is the Principal. The faculty members are serving as coordinators and members in various committees and Cells.

To keep track of the progress and performance of the outgoing students the Institution has an active Alumni association named “Tunga Alumni Association”. The association has been participating in executing academic and administrative responsibilities.

The different Committees constituted meet regularly to discuss and further implement important decisions regarding the academic and co-curricular activities of the college. The institution strictly adheres to the Academic calendar to accomplish its objectives. Moreover, under the guidance and leadership of IQAC, all Faculty members are assigned to design and implement the strategic action plans. At the end of the

academic year coordinator of the committee submits the report to the principal IQAC.

File Description	Document
Any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Tunga Mahavidyalaya is a **permanently affiliated college** under Kuvempu University. It is required to get a continuation of affiliation on an annual basis every year. Hence, all its strategic plan and deployment documents are submitted to the University within due dates to get a continuation of affiliation. In addition to this, the management invites staff members to the meetings along with the Management Committee Members in the college premises to find any further needs of the staff and students to provide for enhanced infrastructure and developed capacities for teaching and research of staff according to the needs of challenging academic environment.

Various committees of the college that help in monitoring the academic quality of the college. Brief description of some of the committees are given below:

Admission Committee: It has the function of verifying the application documents submitted by the aspirant to the college, scrutinizes them and recommends for admission if the aspirant has the merit and qualified for the course for which he/she has applied. The final approval is done by the Principal before the applicant pays the admission fee. In this two-stage scrutiny the aspirant's past record of anti-social behavior if any is also taken in to account to either deny or permit the conditional admission.

Discipline Committee: This committee with the participation of the Principal will handle the cases of misconduct of behavior if any by any student.

Grievance Cell: Grievance Cell is constituted for the redressal of the problems reported by the Students of the College with the objective of upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student-Student relationship and Student-teacher relationship. It encourages the students to express their grievances/problems freely and frankly, without any fear of being victimized.

Anti-Ragging Committee: It has the function of eliminating any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.

Cultural Committee: The Cultural Committee of the college has the function of arranging the cultural events, encourage the students to go beyond the barriers and prove their worth and talent to the world. Our

college students do participate very actively in the annual cultural fest of Kuvempu University and many other competitions.

Sports Committee: The Sports committee is responsible for conducting all sports events in the colleges and select the students to participate in all such events outside the college. Our college students have bagged many awards including Champion Ship Award continuously and have proved itself as one of the best colleges in Kuvempu University, in addition to getting several awards outside the Kuvempu University competitions.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The organizational structure of TungaMahavidyalaya, Thirthahalli, has been built to incorporate all the necessary elements that should be present in a college which wants to give due justice to all the stakeholders of society to which it is connected. Therefore, though it looks to be multi-structured, indeed it is simple to understand. A brief description of each element in the hierarchy is given below:

1. **Society:** The management of the college believes that the institution belongs the society and with the support of the generous people in and around the college, the institution grows while it serves the people by spreading higher education. The society with which the institution has built up the rapport has been classified into three categories: the Public, the Parents and the Alumni.
2. **Public:** The public in the organogram of the college refers to the people from a wider geographical area not confined to Thirthahalli Taluk.
3. **Parents:** The parents' community of the college has almost 3-4 generations taking into considerations from the year of establishment of the college, i.e. 1967.
4. **Alumni:** Being one of the oldest colleges, the members of the Alumni Association of the college has spread all over the world.
5. **Management Committee:** The Management Committee of the college has been formed taking membership from the public, parents, and alumni. The Management Committee is responsible for framing the policies and guiding principles of the college.
6. **Management Executive Committee:** The Executive Committee of the college is formed by the Management Committee. The present President of the college Sri Koulani Dharmaiah and the Secretary Sri Pattamakki Rathnakara are the alumni members of the college. The Executive Committee conducts meetings on a regular basis for taking collective decisions.
7. **Principal:** The principal of the college will be selected as per the rules and authority are given to the Managing Executive Committee by the regulatory bodies. The functioning of the principal is also guided by the regulatory bodies i.e. Commissioner, Director/Joint Director of Collegiate

Education and the Kuvempu University to which the college is having a permanent affiliation. He is assisted by the college office headed by the Superintendent and the teaching faculty.

8. **Academic Departments**: The academic departments of the college can be grouped as Commerce, Arts, Languages, and there is P.G. Department of M.Com. The Arts, Languages and Science Departments have further sub-Departments.
9. **Committees/Cells:** For multi-faced functions of the college and offering services to the students' community, different committees/cells have been formed with defined objectives. The members have been selected from various academic departments.
10. **Co-curricular Wings**: To support the all-round development of the students' community the students are encouraged to go beyond the academic syllabi by offering them the opportunity to participate in different interests like Nisarga Sanga, College Talkies, Red Cross, NCC, and NSS.
11. **Sports and Library**: The college Sports Department and the Library offer services to all the wings of the college including Under Graduation and Post-Graduation Divisions.

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: D. Any 2 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and

implementation of their resolutions

Response:

In order to encourage the students to find opportunities for developing their interest and positive personality attributes, the college has created several **Co-curricular Wings**. A brief description of these is given below:

1. **Nisarga Sanga**: To make students love nature and participate in preservation of nature, the Nisarga Sanga of the college conducts several programs with the students and staff. To name a few: Planting Trees,……..

2. **College Talkies**: This wing has the membership of students and staff of the college and also of the interested members from the Public/Parents/Alumni. It aims at developing good taste in viewing Films of International Standard, both old and new.

3. Red Cross: Red Cross wing of the college encourages the students to participate in social service activities such as organizing Blood Donation Camps in and around the college campus.

4. NCC: NCC wing of the college is very active in fulfilling its objective of creating a force of disciplined and trained manpower which in a National Emergency could be of assistance to the country.

5. NSS: The NSS wing of the college is actively involved in social services and has got very good image among the colleges under Kuvempu University; it has got several awards for its achievements in fulfilling its objectives.

Committees/Cells:

1. Admission Committee: It is responsible for scrutinizing the applications for admission to various courses in the college and screening the applicants for their past behavior and academic history. The scrutinized application will be sent to the principal with suitable recommendation and for final approval, in the presence of the student and the concerned parent/ guardian.

2. **Exam Committee**: This is responsible for making arrangements for internal and external examinations for all courses in the college. It is also responsible for distributing Internal Assessment Test booklets to the concerned Department/teacher, to collect the same after evaluation and for arranging the entry of marks in the University Portal.

3. Cultural Committee: This committee is formed with the interested faculty members and students from different courses. It is responsible for arranging cultural programs in the college and for selection and training of students for inter collegiate/ university competitions.

4. Discipline Committee: It is concerned with enquiry regarding student indiscipline and for making recommendations to the principal to take suitable action for the maintenance of discipline in the college campus.

5. Garden Committee: It makes suggestions to the principal and helps in the maintenance of the college garden.

6. Sports Committee: It is responsible for the selection of students for various team games, sports and athletic competitions.

7. Anti-ragging Committee: It is responsible for conducting fair enquiry regarding the alleged incidents of ragging and for preventive measures.

8. Counselling Cell: The Counselling Cell of the college has members from the staff, physicians and psychologists; it conducts counselling sessions for the needy students and offers them necessary support.

9. Grievance Cell:

10. Placement Cell:

11. Women Empowerment Cell:

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

There are spacious and comfortable staff-rooms which are allocated faculty- wise. The teachers are also provided with lockers and individual tables and chairs. Similarly, spacious and comfortable offices with individual tables, chairs, and chambers are allotted to individual office staff.

The Staff Cooperative Society distributes loans both long-term and short-term, at reasonable rates of interest. This helps them in tiding over financial difficulties.

There is a recreation room, a separate reading room in the library with internet facility.

Teachers are felicitated by the institution for their achievements and seed-money is granted for small local research projects.

The non-teaching staff is facilitated with a festival advance in case of a delayed salary.

The teachers who secures an additional higher degree and who got retired are honored in ‘Prathibha Purascara’.

In case of sickness/life injuries to any staff, a welfare fund is collected from the staff and management to help the injured. Addition to this some of our staff themselves with personal interest.

The transportation facility is extended to both teaching and non-teaching staff as well.

File Description	Document
Any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 42.72

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	7	3	7	9

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	0	0

File Description	Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 17.6

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	3	2	6	1

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Yes. Our institution has a performance appraisal system for both teaching and non-teaching staff. The performance appraisal system of teaching staff is under the guidelines as per UGC norms observed while making direct recruitment of employees. The college has the following performance appraisal system separately both for teaching and non-teaching staff.

- **Academic Audit** for individual teaching staff of every department and their performance is evaluated. Also, the Academic audit format is distributed to all the permanent and management staff and the academic performance of the faculties is documented by the IQAC. The Academic

audit report is submitted to the management and IQAC.

- **API score** is calculated in respect of every teaching staff to make them understand their performance level, which in turn helps them to make efforts to improve their scores. Every Assistance/Associate professor has to submit an API format as per the revised guidelines in order to obtain his/her grade pay change as per the UGC guidelines. A copy of the same has been submitted to the Joint Director, Shivamogga once the expert committee evaluates the AGP score of the teaching faculties who clams for his/her grade-pay change. Previously (Before the implementation of 6th pay), teaching staff were bound to submit a separate appraisal format as per the KPSC rules.
- For non-teaching staff, their understanding of the working knowledge is tested and informed them through separate questionnaire. On this basis, needful action will be taken to encourage them to enhance their performance levels

The above appraisal system in the college provides a good feed back to the faculty and helps them in adapting to the changing needs. This performance system is believed to encourage the faculty to improve their performance in teaching-learning and research.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college conducts internal and external financial audits on regular basis as per the requirement of Kuvempu University, in addition to the audits conducted by the Joint Directors of Collegiate Education and also by the Accountant General Office, Bangalore auditors. Audit Firm N. Ramachandra & Co, is the college internal auditor and submits a detailed quarterly report to the Principal for planning and monitoring. The college external auditor is Accounts Officer, J.D. Office, Shivamogga, They prepare external audit report which is then sent to UGC through Kuvempu University. Attachments shows some of internal and external audit reports.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 203.19

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
72.03864	38.25224	47.97944	22.27116	22.65315

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college intends to mobilize funds for its developmental needs under transparent methods well informed to all the stake holders and the audited accounts announced in the meetings of Management Committee and Management Executive Committee meeting and General Body meetings. Likewise, it follows the strategies for mobilization of funds and optimal utilization of the same as directed by UGC. The college received the funds from the UGC for different developmental works including the recently constructed **Ladies Hostel**. However, the shortages as envisaged by the management for running the college and for the creation of further infrastructure are met by the donors from the general public, the parents' community, and the alumni.

The expenses for any special developmental infrastructure and special programs organized by the college are met through a liberal donation by the said groups of the society. The college library building, Auditorium, First Floor of the college main building are built mainly with the support of the donors. The expenses of recently held "**Suvarna Mahotsava**" (Golden Jubile Celebration), the celebration of the 50th Year of the college, was completely met by the support of donors from the public and alumni. The details of the mobilization of the fund and its accounts are announced in the executive committee meeting of the management.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Soon after the first accreditation in 2005, the IQAC of the college was established. The IQAC along with Internal Quality Control committee (comprising faculty members and students, an alumnus, and parent member) is responsible for formulating and monitoring quality initiatives and is has contributed significantly for institutionalizing the quality assurance strategies and processes. A high power committee is in charge of annual quality audits for both teaching and non-teaching staff.

The Internal Quality Control committee recommended routine assessment and evaluation of teaching and non-teaching staff. The committee also provided adequate and suitable parameters for carrying out the above audit. The committee also provided basic training in the use of computers in teaching. Guidelines for the preparation of lesson-plans were prepared and circulated among the staff members.

The IQAC meets at the beginning and end of every academic year and chalks out an action plan for various wings like examination, co-curricular activities, sports etc.he Internal Quality Assurance aspects of the college, specifically the Quality initiatives and promotions are being monitored by the IQAC of the college. Some of the significant contributions made by the IQAC in the past five years are as under:

1. Student support programs like mid-day meals, annual counseling camps, and students' aid fund are some of our best practices introduced by the IQAC. These programs have become regular features and wide publicity is given to them.

2. Students are given representation in many important committees as per the instruction of the IQAC and their views about academic and other programs are given due consideration. Students feel empowered by acting as members of different committees.

3. Decentralization of governance is internalized by making heads of committees and departments accountable and responsible for the implementation of programs.

4. In order to enhance the communication skills of our students, the college has been conducting courses in spoken English. A computer course is also introduced in order to enhance the digital skill of our students.

5. Personality development and career guidance workshops are conducted regularly by the IQAC. The women empowerment committee also arranges programs and workshops to motivate girl students. The cultural committee too holds training and orientation in theatre, arts and so on.

6. Slow learners are identified and remedial classes are conducted for the benefit of educationally backward students. Apart from regular card issues, students get extra books through the book–bank scheme. Free Internet browsing is specially made available to the students of the first two categories mentioned above.

7. The Institution has been regularly conducting legal awareness programs, special lectures on Human Rights issues and Communal-Harmony; and as a result, the campus is free from communal clashes and student unrest. Two special papers on the Indian Constitution and Environmental Science are studied by the students. This helps them in developing Civic and Environmental responsibilities.

8. UGC sponsored Women's hostel has been constructed.

9. The IQAC has submitted the Annual Quality Assurance Report (AQAR) has been submitted every year.

File Description	Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Post-accreditation IQAC will be reconstituted as per the NAAC guidelines. However, the institution reviews its teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals through the feedbacks of various committees like the Admission Committee, Exam Committee, Placement Cell, Cultural Committee, etc. Students' Internal assessment and attendance is monitored and evaluated at periodic intervals. The placement cell organizes campus training and selection programs periodically. In the periodically held meetings, especially at the beginning and end of academic semesters, with Management Committee members discuss the results and other activities for the academic growth of the institution at large.

Various quality initiatives for improving the teaching-learning process taken by the Institute: Seminars, workshops, faculty enrichment programs, and campus selection training programs are conducted.

E-resources for various courses are regularly shared with students. The library department encourages students to make use of E-resources available through college library through the following steps:

1. N-List Login ID has been created to our students and encouraged to make use of the N-List resource for which has a membership. The teaching faculties have their N-List login ID created in order to help them to be in touch with the recent advances in the respective disciplines.
2. Students are introduced about the certificate course offered by NPTEL which helps them to acquire various skills essential to be competent. During 2018-19, 13 students have completed the SWAYAM NPTEL course. Even the teaching faculty members are enlightened about the courses in the NPTEL.
3. Entered into MOU with NTA (National Testing Agency). This helps the students to take up Computer Based Tests.

The teachers are motivated to attend the refresher courses to keep their subject knowledge updated which may help them for their effective teaching. The IQAC often instructs the faculty members to present ICT class, and take tutorial classes, enrichment classes, Bridge courses, Skill test, Etc., The operation of the examination committee is monitored and guided for the effective execution of the operation.

The IQAC reviews the learning outcomes of the students from all programme at periodic intervals and

takes the needful actions in case the learning outcome is not progressive. The rank holders are honored. The students who secure the highest marks in the class are given additional benefits in the library.

The IQAC monitors the functioning of all the college committees/cells/units and guides to plan the activities help to improve the teaching-learning process. The evaluation of teachers by students is done every year in order to rectify the problems if there are any. The admission process is revied every year and made every attempt to improve the strength and to improve the functionality of the admission committee. The HoDs are instructed to conduct the skill tests for the beginners. Teachers are encouraged to update their knowledge and skills through faculty improvement programs and research activities. The faculty is well equipped to handle the academic programs and the support programs. Internal assessment tests and semester exams help students in tracking their academic performance. Evaluation at the college level is quick and reliable. Performance assessment of teaching and non-teaching staff is done methodically by the Internal Quality Audit committee of the college. We have introduced new courses, in spite of financial constraints, to meet the aspirations of our students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 30

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
36	39	31	25	19

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**

2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* Post accreditation quality initiatives *(second and subsequent cycles)*

Response:

Tunga Mahavidyalaya was first accredited by NAAC with ‘B’ grade in Feb 2005. The peer committee visited our college in Dec.2004 and interacted with the principal, faculty members, students, and management members. Later the College was re-accredited by NACC with 'B' grade in Feb 2012 with CGPA 2.81. The peer committee appreciated our efforts in providing education to the people of rural Malnad, especially the deprived classes. It had taken note of the congenial atmosphere for learning, the good infrastructural facilities, the quality and commitment of the teaching faculty and the good support services available. It also placed on record their admiration for the management members. In its report, the peer committee observed that there was ample scope for improvement, in areas like teaching-learning and research/consultancy.

The peer committee reviews are attached. The following are the developmental measure taken:

Corrective/developmental measures initiated

Acting on the observations and suggestions made by the NAAC peer committee, the institution initiated/implemented these measures:--

- Sports facilities are furnished. New sports equipment is purchased from UGC as well as regular grants.

- A regular feedback mechanism for the curriculum has been initiated. Feedback is taken from various stakeholders such as students, parents, alumni, and teachers. curriculum development by their interaction with the authorities while taking part in BOS meetings.
- To increase the number of permanent employees continuous efforts are made to get approval for appointments in different departments of the college. During **2018-19 one post for the department of History got approved and the interview has also been conducted in the Institution. Recently, we have got approval for the other 5 more posts too.**
- As the companies are not showing much interest in conducting **campus selection program**s in the college due to less participation from the students, an **informal tie-up** has been established with the **PESET College, Shivamogga** to invite our college students for campus selection programs on regular basis.
- **Students' progression** is being documented in several stages. It is documented by the HoD of the department and the Office staff.
- It had been the demand for **College Bus** for a few years. The demand has been fulfilled in 2016 with the cooperation of local philanthropists, college staff and alumni of the college.
- **The College office and library** are computerized.
- For encouraging teachers to use **ICT enabled classes**, Science, Arts and Commerce departments of the college are provided one projector and screen. Needful actions are taken to make each classroom ICT enabled.
- **The college has introduced a P.G. programme (MCom) for commerce students. M.Com started in 2013-14 and it is successful.** The M.Com department has got 3 ranks in its first batch itself and got ranks continuously for 4 Successive years.
- From Students' feedback on infrastructure, the need for Women's **Hostel** was noticed and it built. The Women's hostel was sponsored by the UGC and other stakeholders.
- Taking the suggestions from parents **additional computer course** has been started especially for students of humanities who don't have computer-based subjects in their curriculum.
- **The college management is taking feedback** with regard to students' admissions, examinations, and results and students' grievances in their meetings with the teachers, students, parents, and the alumina. In turn, this feedbacks are discussed in the General Body meeting.
- As there are no students for Optional English, Language lab is not introduced.
- As a development measure to "Student staff cooperative store", the college has initiated "Ru-Bank scheme" where both students and staff both contribute to helping the needy students.

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 11

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	2	2	3	1

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document

7.1.2

1. **Institution shows gender sensitivity in providing facilities such as:**
    1. **Safety and Security**
    2. **Counselling**
    3. **Common Room**

Response:

Creating gender sensitivity among the students, faculties, and the public is one of the primary concerns of our Institution. The initiatives taken by the Institution in this regard are as under.

Safety and Security: The college is situated at the outskirts of the town, so safety and security is an essential thing to be taken care of. Hence

1. The campus area of the college is secured with CCTV coverage.
2. Bus facility is provided to make the students' travel safer and secured.
3. Separate restrooms for girl and boy students are located within the college area. Similarly for lady and gent staff. Separate waiting rooms are provided for UG and PG girl students.
4. UGC sponsored women's hostel has been constructed as per the recommendation of the previous NAAC peer team visit. A separate hostel facility for boy students also is given. Students are admitted to the hostels this year. The wardens are appointed to both the hostel. Watchman is appointed for guarding the hostel. The management has also appointed an estate manager to look after the essentials of our hostel students.

Various committees and cells are formed to take the needful action in case of any threat to safety and security.

- Grievance-redressal Cell,
- Students' welfare committee,
- Sexual harassment prevention cell

The committees receive complaints from staff and students and forward it to the administration which in turn appoints ad-hoc committees to look into the complaints. We have kept complaint boxes at many places on the campus, and they are opened frequently to learn about complaints. The administration convenes special meetings on the advice of the grievance cell to settle issues.

Counseling:

There is a committee called the women empowerment committee and it looks after the issues related to guidance and counseling. Every year this committee organizes special counseling camps and gender sensitization programs. The majority of the beneficiaries are girl students. Apart from these annual programs, the coordinator and the members do counseling for girl students.

The Women empowerment Committee works for sensitizing both staff and students regarding gender issues. It has conducted many programs, especially talks, for motivating and inspiring the girl students. Also, gender sensitization programs and health-related programs for boy and girl students.

Common Room:

1. There are a common staff room and separate rooms for science teachers (attached to the labs). New staff rooms have been provided to the commerce and management faculty members.
2. The other common facilities are vehicle parking sheds, guest houses, drinking water, telephone, etc.
3. The girl and boy students' have common classrooms as ours is a co-education college. Common vehicle parking shed, canteen, College Bus facility, sports facilities, Multi gym facilities, Library, Auditorium, Seminar hall, health care facilities, drinking water, and garden and campus area. In the case of medical attention for students, staff members help in taking them to clinics or hospitals.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 0.27

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 35.1

7.1.3.2 Total annual power requirement (in KWH)

Response: 12764

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 43.32

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 473.04

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 1092.08

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

The institution is paying good attention to waste management which has been a very big challenge all over the world. Hence an eternal effort has been made by the Institution to manage the different types of waste produced in the Institution. Also, very good practices are implemented in order to reduce waste production in addition to waste management.

The strategies of the initiatives taken for waste management are as under.

Solid waste and liquid waste;

1. Educational programs on the environment and optimal utilization of natural resources have conducted for both students and staff.
2. Separate dust bins for biodegradable and non-biodegradable wastes are kept in easily accessible places on campus and everyone is given strict instruction to use them.
3. The bio-degradable waste is decomposed and the product fertilizer is used for the plantation.
4. The non-biodegradable waste is separated effectively and transformed to the dealers of the recycling units.
5. Plastic usage is minimized. An endless effort is made to achieve the ‘Plastic-free campus’.
6. Re-use of waste is encouraged. For instance, all the plastic covers unavoidably received are re-used as files. The post covers are prepared out of waste paper covers and old post covers.

Liquid Waste Management:

The liquid waste generated in the college is relatively less when compared to the solid waste.

1. The sprinklers are fixed throughout the garden so that water optimal water consumption can be achieved.
2. Sink outlets directed to the ground. So that

E-waste Management:

1. The spares in the E-waste are re-used rather than disposing of. The working condition of the spare parts will be tested and preserved first, then it is planned to design a new device. For instance, the Physics department in our college gives first priority to E-waste management while assigning the project. The students have designed new power supplies and lamps using E-waste.
2. Some of the E-waste is preserved for the demonstration purpose.
3. Finally, the materials in the E-waste are separated effectively and transported to the dealers of the recycling unit.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Our college located in the heart of the Western Ghats and faces good rainfall. As part of best practice in conservation-related activities, our institution does focus on Rainwater harvesting and utilization on the campus. The details are as under.

1. Rooftop harvesting is implemented in college. The gutter is fixed at the edge of the roof facing the vehicle stand and women’s hostel. The rainwater is collected and stored in the tank. The collected

water is reused for the toilets. It rains approximately more than four months in this region, electrical energy to lift the water to the tank is saved all the four months.
2. The rooftop harvesting implemented to the college canteen roof as well. The collected water is used for hand wash and cleaning the usable in the canteen.
3. Every year an effort is made to increase the vegetation in the area which belongs to the college, in order to recharge the Groundwater.
4. Catchment around the college bore is constructed to recharge the Groundwater.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- **Students, staff using**

a) Bicycles
b) Public Transport
c) Pedestrian friendly roads

- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Our institution believes that it is the responsibility of every individual to be attentive towards Nature conservation. Everyone must work hand in hand to bring out the best Green Practice for balanced resource management.

1. Most of our teachers and students travel to college by public transport.
2. Ground-level work is being planned to make the paperless office. The steps of Karnataka state Government and Kuvempu University towards paperless office/administration helped us to be a part of paperless office drive. Student admission, examination, result, etc., has been made paperless. HRMS from the Karnataka state government contributed to achieving the paperless office.
3. The plastic-free campus is successfully achieved. To begin with, every student and staff are educated about the need and advantages of green practices. Minimum usage of plastic is automated. It is made mandatory to work collectively towards keeping the campus plastic-free.
4. Effective waste management measures are implemented.
5. Green resource around and in the college campus area is conserved. Every year new trees are planted and secured. There is a committee called ‘Nisarga Sanga’ which conducts various activities to promote green resources in the campus area.
6. ‘Garden committee’ is formed to enrich the beauty and greenery of the garden on the campus. The college has appointed a regular gardener to the regular monitoring of the garden.
7. The usage of LED bulbs is promoted.
8. Needful actions are taken to implement the solar energy power plants as an alternate energy source in the campus. Presently there is one solar street light on the campus. Hopefully, we implement solar panels soon to make our campus the best Green practice icon.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.08

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.13600	0.02190	0.0	0.04898	0.05460

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 13

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	2	2	2	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 19

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	4	4	2	0

File Description	Document
Report of the event	View Document
Any additional information	View Document

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

File Description	Document
Any additional information	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 45

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	13	10	08	06

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Our Institution has a practice of organizing National Festivals and Birth and Death Anniversaries of great Indian Personalities. It has been a constant effort to keep enlightening our staff and students about the importance of national integrity in the country in general and their role. A brief note of the list of programs being celebrated is as under.

1. Republic Day: Republic Day is celebrated on January 26 to commemorate the adoption of the constitution. The celebration starts with the flag-hoisting followed by march-past. Then we do conduct a “constitution awareness program”. By organizing such types of events institute does its share to immersed patriotism and awareness to the next generation.
2. **Independence Day:** On 15th August the Independence Day is celebrated every year. It is a grand event marked with the flag hoisting by the Chief Guest and well-practiced march-past by our NCC cadet.

3. **Dr. Sarvpalli RadhaKrishnan Birth Anniversary:** On 5th September, we celebrate Dr. Radhakrishnan's birthday in the name of popular celebration day called Teacher's Day. The students organize various competitions for the teachers on these occasions.
4. **Birth Anniversary of Mahatma Gandhi:** Mahatma Gandhi, father of our Nation and his great contribution to the nation is recalled respectfully on his birthday anniversary on 2nd October. Various competitions such as essay and lecture competitions are conducted to the students on these occasions.
5. **International Youth Day:** It is celebrated on 12th January on Swamy Vivekananda. The students are inspired by the philosophy of Swamiji and his ideals.
6. **Birth Anniversary of Dr. B. R. Ambedkar**; On April 14th the birth anniversary of Bhimrao Ramji Ambedkar is celebrated. The contributions of Dr. B. R. Ambedkar and his dreams in constructing

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Tunga Mahavidyalaya maintains complete transparency in its financial, academic, administrative and auxiliary functions.

As far as the transparency of in Institutional financial issues are concerned prepares a budget in the beginning of the financial year and income and expenditure are audited at the end of the year. The total expenditure details including salary in accordance with the RTI format is displayed on the website.

As a part of transparency academic activities, the academic calendar is prepared in the beginning of the semester and displayed on the notice board. The students are informed about the activities in the academic calendar orally also. The calendar of events are prepared and announced in the notice board. All announcements to the students are made the morning assembly also. The details of various activities are regularly reported to concerned bodies and committees.

Admission notifications are made through newspapers, Noticeboard and websites. Prospectus is distributed along with the application form to all the applicants. Admission forms are processed offline. The entire academic plan is clearly explained to all students in a compulsory orientation programmer on admission, addressed by the Principal, HoD and senior faculties. There is admission committee to look after the entire admission work.

The transparency is maintained in conducting examination and evaluation. The dates of the internal assessment tests are announced 10 days before the commencement of the internal assessment tests on the notice board and morning assembly. The evaluated test papers are distributed to the students in the open class. The final consolidated marks is brought to the notice of students.

Transparency in Administrative Functioning Recruitments and Staff Promotions are also undertaken with utmost transparency. All posts are advertised online and a list of candidates screened and called for interviews are displayed on the Institutional website. And complete transparency is retained throughout

RTI applications are received and processed promptly. Notices are promptly shared on emails, salary statements sent electronically. Govt. regulations and amendments are promptly placed before the concerned bodies, circulated, displayed on the college website.

The administration of the college is being run by the principal and management. The principal distributes the administrative works of teaching staff members and office staff. The administration is shared between different committees like the admission committee, examination committee, students' welfare committee, etc., Principal conducts meetings frequently and important decisions are taken in the meetings. Important aspects of administration are brought to the notice of the teaching and non-teaching faculty circulars. Even displayed on the notice board.

"Right Information Act" is followed strictly and every information are kept open to all.

File Description	Document
Any additional information	View Document

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Our institution has introduced interesting best practices. Some of them are Mid-Day meals, Ru-Bank scheme, Morning Prayer Assembly, Odu Mancha, Varthamana chinthana, Sky-watching and Lab to Village. These programs have become regular features and wide publicity is given to them. Even the college prospectus carries information about these programs.

1. **Title:** Morning Prayer Assembly:

Objective: To promote Discipline, Unity, and Patriotism. To uplift off stage fear. To improve cognitive skills. To impart general instructions to the students. To nurture the diversified interest of the student by letting them share their thoughts and ideas with the Assembly.

The Context: In order to improvise the student centric teaching-learning. It was observed that there was less scope for student-centric learning in the academic activity schedule. There was a need for stimulating the spirit of expression. And there was poor participation of students during the celebration of National festival days. In this context, we thought of introducing an activity that could bring a delightful change to our regular academic activity.

The practice: As per the scheme, every class has to serve the responsibility of conducting the assembly as per the allotment. The monthly allotment of the Morning assembly is distributed to all the class teachers by

the principal in the beginning of every month. The class assigned takes the responsibility of conducting the Prayer assembly. The schedule of the assembly is as follows:

- One of the students gives caution.
- Nadageethe follows.
- National Anthem follows.
- A talk by students.
- Instructions to students if there any.
- Disperse of the assembly.

****

2. Title: "Mid-Day Meals Scheme"

Objective: To help the poor students who have to come to the college from distant villages.

The context: Many of our students come to the college from far-off places. They leave home early and return late in the evening. Also, many of them are from economically weaker sections. In the meantime, they were not able to afford the food in the canteen though the rate was very reasonable. Consequently, there was a fall in the attendance of the students for the afternoon classes. And the same with the sportspersons who were in regular sports practice. So, the college thought that it was the high time to start an innovative student welfare scheme called "Mid-day meal" which motivates the student to spend more time in the college to make use of all the facilities available to them.

The Practice: A separate committee called "Mid-Day Meals Committee" is constituted in the college to run the scheme. The committee convenes a meeting at the beginning of the academic year and invites application from the eligible students. The eligibility criteria are:

1. The student must commute from distant villages.
2. The economic condition of the student must be poor.
3. The student must be meritorious/active in a co-curricular activity.
4. The attendance record must show 75% attendance.

Once the applications are received form all the applicants, the Mid-Day Meals Committee scrutinizes the applications and announces the list of selected students for the scheme. Around 60 students are benefited from the scheme every year.

Interestingly, there is a good improvement in the learning outcome of our beneficiaries of the scheme. Also, there is an increase in the number of rank holders. Most of the rank holders are rural students as well as beneficiaries of the scheme.

File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Our Institution has been performing its best to reach the vision of the Institution. The vision of the Institution is:

Vision: To march towards becoming an Institution of excellence providing Higher-Education programs for the students of the rural Malnad region based on the needs, values and career demands of a globalized world.

Though our Institution is not officially certified as Institution of Excellence, it is evident that our College has the potential for excellence. Continuous efforts are made to attain a high standard in teaching, research and extension activities.

Our College does satisfy most of the eligibility criteria proposed by the UGC for “College with potential for excellence”

Our college is a government-aided institution and has completed its 50 years of establishment It has been accredited twice by NAAC with CGPA 2.81 in the second accreditation. The administration of the Plus-2 course is completely de-linked.

The parameters assisting the college for the CPE scheme by the UGC are established. Some of the parameters are:

- Transparency in admission.
- Consistent academic improvement.
- Strengthening of laboratories.
- Improvement of the college library.
- Use of IT facilities in the field of academic and administrative fields.
- Students’ performance.
- Participation in sports and other co-curricular and extra-curricular activities by students.
- Improvement of the examination system.
- Improvement of the tutorial system.
- Research output.
- Help provided to poor students.
- Participation in community affairs.
- Evidence for concern for the environment.
- Introduction of skill oriented programs.
- Retirement of teachers etc.,

In a nutshell, the distinctiveness of our college lies in its Potential for Excellence characterized by enhanced standers in Teaching, Research and Extension activities. A brief note of the activities conducted to achieve the vision is;

1. **Teaching field;**

In the past five years, the learning outcome of our students is very much satisfactory. We are proud that 10 ranks are secured in the past five years. Our students show very much interest in sports and cultural activities. Their achievements in national, inter-university, state level and college level has been a good attraction to many sports affectionate students to join our college. The same scenario with cultural activities.

Experimental learning is promoted among the students by assigning tasks such as library reference, using the internet, preparing bibliographies, model-making, demonstrations, seminars and so on. Apart from that students are assigned to develop science models. Experimental learning has been part of the curriculum for students studying science. In the case of Arts and commerce courses the project work, fieldwork various club activities. Students form clubs at the beginning of each academic year and these clubs are managed entirely by students thereby promoting participative learning. Students are informed and coordinated to take part in seminars/workshops/conferences, Educational trip is supported every year, Regular assignments are given to students. Group discussions are conducted. ICT classes are encouraged.

1. **Research field**

In the last five years three of our faculty members namely Dr.U.H.Ganesh (Department of English), Dr.H.Rajashekhar (Department of Chemistry) and Dr. B.G.Divyamani. (Department of Physics) have undertaken UGC sponsored Minor Research Projects and have successfully completed the project. The UGC sponsored State level seminar is also organized on 18-03-2016 by the faculty members of the Department of Physics.

Meanwhile, our faculty members (Dr.Rajashekhar H, Dr.M.Nagaraja and Dr.B.G. Divyamani) are involved in the research work and publishing research article in the journals recognized by the UGC. It is to be noted that even our management staff Dr.Gowrish has been into his active research. Dr.B.T.Ramappa, Dr.B.Ganapathi, and Dr.Anjanappa are contributing to the creation of knowledge through writing/ editing Books. Dr.R.Kumara Swamy is also continuing his research work. It would be incomplete if our faculty members Dr.L.C.Sumithra (Rtd), Prof.H.V. Lakshminarayana (Rtd), Prof. D.S.Somashekhar and Dr.U.H.Ganesh (Rtd), are not introduced here for their contribution to the creation of knowledge and transfer through creative wring and Book writing. Dr.B.G. Divyamani, Dr.Nagaraja.M., Dr. Gowrisha, and Dr. Narendra have completed their Ph.D. degree list in the past five years duration.

1. **Extension activities**

The college has very active NSS and NCC units. NSS annual camp is conducted every year. One of our NCC cadets in 2015 took part in the Republic Day parade at New Delhi and that inspires our boys and girls to join NCC. The NSS units also attract a good number of students by their work and commitment. One NSS volunteer represented our college at the Republic Day parade at New Delhi in 2015 and 2017 and one volunteer represented the state RD parade in 2007.

Along with the regular extension wings like NCC and NSS, we have associations that reach out to the

people. For example, **Nisarga Sanga** (The name of our eco-club) has arranged many useful and educative programs. The Sky Watchers' club has done many weekly sessions in and around the town, shedding light on the heavenly bodies. Four voters awareness programs are conducted to the public. There were six special interactions sessions addressing the environmental issues and community problems during the Golden jubilee celebration of our college. The blood donation camps, awareness programs, programs on legal literacy and human rights have helped the local community. The annual camps and special camps held by the NSS are great opportunities for institution-community interaction. Whenever the college wants to hold camps and other activities the local bodies like the village panchayat, the youth associations, women's self-help groups of the area are involved in organizing them. Rotary club, Lions club, Doctor's Association also join hands with us in holding some programs.

Though all the above-described parameters favor to identify our college as "College with Potential for Excellence", there are many challenges before us to which needs to be attended with constant efforts in order to get certified by the UGC.

File Description	Document
Any additional information	View Document

5. CONCLUSION

Additional Information :

Thirthahalli is well known for various achievements in various fields

Intellectual: Thirthahalli is a place distinct in itself being the one Taluk that has given birth to two jnanapeetha awardees, the Poet Laureate Kuvempu and Dr. U.R.Anantha Murthy: besides a host of other important writers like Sri Poornachandra Tejaswi, Sri.S.V.arameshwara Bhat, Dr. Ha. Ma.Nayak, Smt. M.K. Indira.

The Socialist leader Sri Shantaveri Gopala Gowda, the ex-C.M., Sri.Kadidal Manjappa, the eminent Jurist Justice N.D. Venkatesh, Sri. Rama Jois (Ex-Governer of Jharkhand) & world-renowned cine director Sri.Girish Kasaravalli, Chi. Su. Krishnashetty and Sri B.S Vishwanath of the co-operative movement are some of the eminent personalities of this Taluk.

Places around: Being in the heart of the Western Ghats, one of the eighteen biodiversity hot spots in the world, the taluk is known for its scenic beauty and the wealth of its biodiversity. Kavaludurga, known for its hill-fort built by Chennamma of Keladi Dynasty- Agumbe, the Cheerapunji of Karnataka, known for its world-famous sunset- Kundadri and Humcha- Kavishaila - where there is a stone-henge like monument for our national poet Kuvempu. Ambutirtha, the birthplace of the river Sharavathi- are some of the important places in the vicinity.

Educational scenario: It is indeed a paradox that such an otherwise rich taluk should remain educationally backward till the late 1960's. There were only 5-6 high schools in the entire taluk till the 1960’s. There was no scope for Higher education in the taluk and only the males from rich families could afford to go far off places seeking higher education. This left a vast section of this society, a majority of its men and women educationally backward. At that juncture, a few concerned citizens (Sri Kasaravalli Ramakrishna Rao, Dr. B.N.Rangappa, Dr. K.Rama Bhat, Sri H.V.Ramaiah, Sri Purushothama Rao, Sri K.Gangadhar and others) founded the Tunga Vidyavardhaka Sangha with a **vision** of "SOCIAL TRANSFORMATION THROUGH HIGHER EDUCATION".

The Tunga Vidyavardhaka Sangha in association with National Education Society, Shimoga established the ‘First Grade College of Arts And Science’ at Thirthahalli in the year1967.

Concluding Remarks :

Tunga Mahavidyalaya has reached another milestone. The college was first assessed and accredited by NAAC in February 2005 and was awarded ‘B’ grade. It was assessed for the second time in February 2012 and awarded ‘B’ grade with CGPA 2.81. After the first and second assessments, the institution has grown not only in years but also in strength, maturity and ability. We were made aware of our strengths and weaknesses by the visited peer teams and we were also helped by them in charting the road ahead. We have earnestly tried to

follow the suggestions made by the peer teams during the past assessments.

Now is the time for another stop for introspection and reaffirmation of our commitment to quality education. We know very well that new quality initiatives have to be continuously built into the system to deliver what we wish to do. And, the pressures of the rapidly changing society make it imperative that we offer truly valuable education to our students. The reaccreditation process would definitely help us in achieving the goal.

The self-study report has been prepared after careful processing of the necessary data, and after detailed consultation with the Management, Staff members, both teaching and non-teaching, and alumni. We believe that the report reflects the actual state of affairs in the institution.

It is hoped that the reaccreditation exercise would enhance our motivational level and bring a new wave of enthusiasm. We are eagerly looking forward to it and we are submitting this Self-Study Report for scrutiny by the National Assessment and Accreditation Council.